Intervention and Stop Work

CAP Safety Meeting
Intervention

- Intervention is an action to change, slow down, or stop an unsafe act or condition.
- Intervention must be authorized by company management and go beyond safety observations.
- Intervention requires personal action.
Management Support

- Interventions must be supported by top management.
- Trust in top management is important in order to maintain an effective safety program.
- Safety must be the top priority.
Every Worker Must Know

• You are an important part of the work team.
• You must obey regulations and follow directives, signs, instructions and policies.
• You should always look for unsafe acts and conditions.
• Report problems and correct unsafe acts and conditions.
Every Worker Must Know

• Personal actions are important to the safety of the entire operation.
• Working safely is as important as getting the job done.
• Company profits are directly related to safe work practices.
• Unsafe working conditions can cause accidents.
• Unsafe work needs to be stopped.
When Intervention Must Occur

- Carrying materials while climbing a ladder
- Not wearing proper PPE
- Not using handrails when using stairs
- Using improper fall protection
- Working without a permit
- Using improper lifting techniques
Stop Work

• Stop work is the authority and obligation to suspend work when health, safety, and environmental risks are not understood or have not been clearly established.

• It is a form of intervention and is one of the most important safety tools on the jobsite.
Stop Work

Improves safety because it resolves:

• Unsafe conditions
• Unsafe acts
• Errors
• Omissions
• Lack of understanding
Responsibilities

• Every worker has the right and responsibility to stop any activity that seems unsafe.

• If you observe an unsafe act or condition that might result in an incident, you should stop work.

• If anyone disregards an intervention, the observing worker should immediately contact the supervisor.
Methods to Stop Unsafe Work

- Identify the need
- Notify
- Positive effort
- Agreement
- Determine the correct action
- Resolution
- Feedback
- Document
Identify the Need

• Constantly observe surroundings to identify unsafe work.
• Includes tasks that both you and coworkers are performing.
• Coworkers can be unaware of an unsafe condition.
Notify

- Once an unsafe act or condition is spotted, work must be stopped.
Positive Effort

• Stop work is not a negative disruption of your job.
• Stop work is a positive intervention.
• No punishment, negative feedback or penalty should ever be directed at any worker involved in a stop work.
Agreement

• When a stop work intervention has been issued, all workers must:
  – Cooperate
  – Stop the job
  – Discuss the unsafe event
  – Determine a correct course of action

• If opinions differ regarding the intervention or the resolution, the supervisor will make the final decision.
Determine the Correct Action

• If it is determined that the work being performed is safe, the affected worker(s) should continue with work.

• If it is determined that the work being done is unsafe, work must not continue until a corrective action is formed, discussed, and chosen.
Resolution

• Once a resolution is determined, the corrective action can be started.
• The resolution must include an agreement of all workers involved in the stop work.
• Supervisors make the final decision on the continuation of work.
Feedback

- Feedback must be given to all workers involved in the stop work.
- Feedback ensures that the issues are communicated and fully understood.
- Feedback enhances trust between the worker and upper management.
- Feedback can be given at safety meetings or included in job safety analyses (JSA).
# JOB SAFETY ANALYSIS WORKSHEET

**Company name:**

**Site name:**

**Contractor:**

**Activity:**

**Date:**

**JSA No.:**

**Permit to work requirement:**

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>HAZARDS</th>
<th>RISK CONTROL MEASURES</th>
<th>WHO IS RESPONSIBLE?</th>
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<tr>
<td>List the tasks required to perform the activity in the sequence they are carried out.</td>
<td>Against each task list the hazards that could cause injury when the tasks is performed.</td>
<td>List the control measures required to eliminate or minimize the risk of injury arising from the identified hazard.</td>
<td>Write the name of the person responsible (supervisor or above) to implement the control measure identified.</td>
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All interventions and related feedback must be reported and documented.

Documentation provides a reference point for tasks where the same issues may reoccur.

Documentation confirms that the correct stop work process was followed.
Industry Benefits Department
CAP and Premier Partnerships
1.800.892.8179x5009
cap@pecsafety.com
### CAP Safety Meetings

**Intervention and Stop Work**

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<th>Student Name:</th>
<th>Quiz Date:</th>
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Student Instructions: Sign and date this quiz sheet. Circle the letter representing the correct answer to each quiz question below.

1. An intervention must be authorized by company management and go beyond safety observations.
   - A) True  
   - B) False

2. __________ must be supported by top management.
   - A) Drinking alcohol
   - B) Interventions
   - C) Horseplay
   - D) Prescription sharing

3. Stop work is the authority and obligation to suspend work when health, safety, and environmental risks are not understood or have not been clearly established.
   - A) True  
   - B) False

4. Stop work resolves which of the following?
   - A) Unsafe Conditions
   - B) Errors
   - C) Lack of understanding
   - D) All of the above

5. Which of the following are methods to stop unsafe work?
   - A) Blaming your coworker
   - B) Continuing your task
   - C) Notification
   - D) None of the above

6. You should observe only your work.
   - A) True  
   - B) False

7. If opinions differ regarding the intervention or the resolution, the worker will make the final decision.
   - A) True  
   - B) False

8. The __________ must include the agreement of all workers involved in the stop work intervention.
   - A) Notification
   - B) Work permit
   - C) Positive effort
   - D) Resolution

9. __________ must be given to all workers involved in a stop work intervention.
   - A) Feedback
   - B) Time of
   - C) First aid
   - D) PPE

10. All interventions and related feedback must be reported and documented.
    - A) True  
    - B) False

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Quiz-Answer Key
Below is the answer key for the above quiz. Do not print this page when printing the quiz for the students

1. A
2. B
3. A
4. D
5. C
6. B
7. B
8. D
9. A
10. A
Sign-In Sheet for Safe Operations Meeting

Date: _____________________________  Conducted By: _____________________________

Means to Verify Understanding:  □ Quiz  □ Q & A - Group Discussion  □ Hands On Demo

Safety Topic(s) Covered: **Stop Work Authority**

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